



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**WORK SESSION MEETING
TUESDAY, NOVEMBER 12, 2019
7:00 PM**

**BUSINESS/LEGISLATIVE MEETING
TUESDAY, NOVEMBER 19, 2019
7:00 PM**

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

November 12, 2019 –Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

November 19, 2019– Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

November 19, 2019

Ms. Patricia A. Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of October 8, 2019 and the Business/Legislative Minutes of October 22, 2019.

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report

Ms. Annie Shaw

II. SHASDA Report

Mr. Santo Raso

III. PSBA/Legislative Report

Mrs. Theresa Lydon

IV. News from the Boroughs

V. EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

November 19, 2019

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Mr. William Eibeck	The Midwest Clinic Chicago, Illinois December 17 – 21, 2019	\$2,500.00
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For Information Only

Mr. Eibeck was planning to attend The Midwest Clinic in December 2018. Unfortunately, he was unable to attend. The conference has already been paid for from 2018/2019 funds.

EDUCATION REPORT

November 19, 2019

Mrs. Theresa Lydon, Chairperson

BOARD ACTION REQUESTED

I. COMPREHENSIVE PLAN

The Administration recommends that the Board approve the Comprehensive Plan, dated July 1, 2020 – June 30, 2023 to be submitted to the Pennsylvania Department of Education.

For Information Only

The plan has been on display for 28 days.

PUPIL PERSONNEL REPORT

November 19, 2019

Dr. William P. Stropkaj

I. PITTSBURGH PUBLIC SCHOOLS AGREEMENT

The Administration recommends that the Board approve the 2019/2020 Tuition Agreement between the Keystone Oaks School District and Pittsburgh Public Schools.

PERSONNEL REPORT

November 19, 2019

Ms. Patricia A. Shaw, Co-Chairperson
Mr. Matthew Cesario, Co-Chairperson

BOARD ACTION REQUESTED

I. RESIGNATION

The Administration recommends that the Board accept the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lori Santelli	Food Service Worker – High School	November 1, 2019

II. APPOINTMENTS

1. Food Service Workers

The Administration recommends the employment of the following food service workers:

<u>Name</u>	<u>Hire Date</u>	<u>Hourly Wage</u>
Deana Cannon	October 21, 2019	\$9.50
Aretina Gdovic	November 4, 2019	\$9.50

2. Approval of Athletic Position and Stipend

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve the following individual for the 2019/2020 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Track	Assistant	Erica Ragan	\$4,080

III. POST SEASON COACHING STIPEND

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve payment of \$50.00 per week to the following individuals for coaching in the post season:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
Boys Soccer	Sotiri Tsourekis	\$50.00 (1 week)
	Andy Hornak	\$50.00 (1 week)

	John McCarthy	\$50.00 (1 week)
Cross Country	Sarah Fontanesi	\$50.00 (1 week)
	Judith Fritz	\$50.00 (1 week)
	Lainey Resetar	\$50.00 (1 week)
Golf	Dennis Sarchet	\$50.00 (1 week)
	Mike Orosz	\$50.00 (1 week)
Girls Tennis	Leslie Leopold	\$100.00 (2 weeks)
	James Svidron	\$100.00 (2 weeks)
Girls Volleyball	Michael O'Leary	\$50.00 (1 week)
	Dave Harouse	\$50.00 (1 week)

FINANCE REPORT

November 19, 2019

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2019

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of October 31, 2019 (Check No. 60675-60952)	\$761,824.51
B. Food Service Fund as of October 31, 2019 (Check No. 9174-9178)	\$6,845.03
C. Athletics as of October 31, 2019 (Check No. 3142-3155)	\$4,134.51
D. Capital Reserve as of October 31, 2019 (Check No. 1638-1641)	\$14,298.30
TOTAL	\$787,102.35

II. ACA TAXTRACK SOFTWARE LICENSE AGREEMENT

The Administration recommends that the Board approve the ACA TaxTrack Software License Agreement between AMCA Systems, LLC and the Keystone Oaks School District for the tax year 2019 at a cost of \$2,550.00.

For Information Only

The license fee will cover filing requirements for the 2019 tax year. The cost for the Software License is an increase in \$100.00 from the previous year.

III. PARTICIPATION IN WESTERN PENNSYLVANIA ELECTRIC CONSORTIUM

The Administration recommends that the Board approve the continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January 2021 and will extend for a one, two or three year period based on pricing received from up to six major electric suppliers

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2019-2020 BUDGET TOTAL	2019-2020 4 MONTH OCTOBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,223,490	\$ 24,800,267	\$ (5,423,223)
7000	State Revenue Sources	\$ 12,272,835	\$ 2,145,235	\$ (10,127,600)
8000	Federal Revenue Sources	\$ 666,330	\$ 54,176	\$ (612,154)
Total Revenue		\$ 43,162,655	\$ 26,999,678	\$ (16,162,977)

				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 17,552,090	\$ 3,324,833	\$ 14,227,257
200	Benefits	\$ 11,027,539	\$ 2,134,081	\$ 8,893,458
300	Professional/Technical Services	\$ 1,558,997	\$ 399,296	\$ 1,159,701
400	Property Services	\$ 1,122,100	\$ 305,141	\$ 816,959
500	Other Services	\$ 5,399,722	\$ 1,099,165	\$ 4,300,557
600	Supplies/Books	\$ 1,444,142	\$ 898,319	\$ 545,823
700	Equipment/Property	\$ 635,152	\$ 550,201	\$ 84,951
800	Other Objects	\$ 566,455	\$ 286,584	\$ 279,871
900	Other Financial Uses	\$ 4,645,250	\$ 2,685,875	\$ 1,959,375
Total Expenditures		\$ 43,951,447	\$ 11,683,495	\$ 32,267,952

Revenues exceeding Expenditures \$ (788,792) \$ 15,316,183 \$ 16,104,975

Other Financing Sources/(Uses)

Interfund Transfers In (Out) \$ - \$ - \$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2019

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 10/1/2019	\$ 70,192.93	\$ 9,014.56
Deposits	\$ 8,404.36	\$ 22,742.47
Subtotal	\$ 78,597.29	\$ 31,757.03
Expenditures	\$ 3,687.00	\$ 4,109.51
Cash Balance - 10/31/2019	\$ 74,910.29	\$ 27,647.52

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2019

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,883,851
PAYROLL (pass-thru account)	\$ 13,312
FNB SWEEP ACCOUNT	\$ 113,787
ATHLETIC ACCOUNT	\$ 27,648
PLGIT	\$ 6,890,464
FNB MONEY MARKET	\$ 10,695,097
PSDLAF	\$ 161,365
INVEST PROGRAM	\$ 179,594
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,962,788
COMPENSATED ABSENCES	\$ 425,435
	<u><u>\$ 19,965,118</u></u>
 CAFETERIA FUND	
FNB BANK	\$ 558,693
PLGIT	\$ 588,160
	<u><u>\$ 588,160</u></u>
 CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 213,416
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 794
	<u><u>\$ 214,210</u></u>
 GRAND TOTAL	 <u><u>\$ 20,767,488</u></u>

FACILITIES REPORT

November 19, 2019

Mr. Matthew Cesario, Chairperson

I. BID ADVERTISEMENT

It is recommended that the Board approve the advertisement of bids for Contracted School Bus Transportation for Students.